



Man Management and Rig Management (Rotary Drilling Series)

Jean Pietrobono, Petroleum Extension Service (Petex)

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Provides an introduction to management skills for drillers, toolpushers, and other first-level supervisors in the petroleum industry. Eight lessons are presented in one clearly illustrated, easy-to-read volume:

1. What Is Management?
2. What Is Leadership?
3. How Do You Handle Personnel Problems?
4. How Do You Start Out a New Hand?
5. How Do You Train Employees?
6. Where Do You Fit into the Organization?
7. How Do You Plan and Organize Work?
8. How Can Work Be Done More Efficiently?

Each lesson begins with learning objectives and includes a self-test covering all material in the book. The text complements the nine-part Man Management and Rig Management video series listed in the audiovisual section of this catalog.

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